

Preview Form

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Anesthesiology Critical Care Medicine - Transitions in Patient Care - Handover Evaluation

[Insufficient contact to evaluate](#) (delete evaluation)

Attendings or residents can use this form to evaluate other residents in their documentation and communication around transitions in patient care ("hand offs").

Please note that your program's ACGME requirement might include the following:

Transitions of Care

VI.B.2. Sponsoring institutions and programs must ensure and monitor effective, structured hand-over processes to facilitate both continuity of care and patient safety.

VI.B.3. Programs must ensure that residents are competent in communicating with team members in the hand-over process.

This evaluation form will serve to monitor and ensure residents are competent in communicating in the hand-over process.

VERBAL HANDOFF

	Yes	No	N/A
1. The sign-out is face to face?			
2. The sign-out took place in a setting free of interruptions and distracting noises?			
3. Use of concise, concrete, closed-loop language?			
4. Code status is mentioned if the patient is not full code?			
5. Highlights sickest patients?			
6. Specifies the clinical condition of each patient?			
7. Includes general hospital course?			
8. Specifies relevant new events?			
9. Includes up-to-date task list?			
10. Anticipatory guidance and			

rationale provided?			
11. Is there an accompanying written signout?			

RECEIVER EVALUATION

	Yes	No	N/A
12. Did the receiver take notes?			
13. Did the receiver ask questions?			
14. Did the receiver confirm understanding?			

WRITTEN HANDOFF - EPIC Notes

	Yes	No	N/A
15. Is sign-out written as part of EMR (versus a Word document or hand-written notes)?			
16. Does written sign-out include new events that day?			
17. Does written signout include overall health status that day (including vitals, symptoms, lab or procedure results, stability?)			
18. Does written sign-out include anticipatory guidance with if/then statements?			
19. Is each separate issue easily distinguished and described concisely?			
20. If evaluator is familiar with patient: Is sign-out accurate and comprehensive?			

* Required fields  Option description (place mouse over field to view)

Submit completed evaluation